மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்
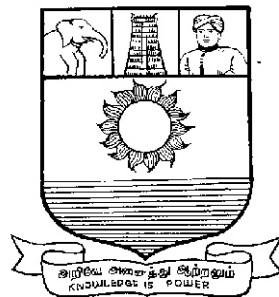# MANONMANIAM SUNDARANAR UNIVERSITY
Tirunelveli - 627 012 - Tamil Nadu - India

தொலைநிலை தொடர்கல்வி இயக்ககம்
DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

விண்ணப்பம் மற்றும் தகவலேடு

APPLICATION & PROSPECTUS

(For all DD & CE Courses from the Academic Year 2014 - 2015)

For Enquiry and Correspondence :

The Director
Directorate of Distance & Continuing Education
Manonmaniam Sundaranar University
Tirunelveli - 627 012

email : msuddce@yahoo.in
University website : www.msuniv.ac.in
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ABOUT THE UNIVERSITY

Manonmaniam Sundaranar University (MSU), named after the famous Tamil Scholar Professor P. Sundaram Pillai, was established on 7th September, 1990 cater to the long felt needs of the people of the three southern most districts of Tamil Nadu namely Tirunelveli, Tuticorin and Kanyakumari. The University has under its jurisdiction 64 affiliated colleges, 6 Manonmaniam Sundaranar University Colleges and 4 Constituent Colleges with 80,790 students on rolls. These colleges, amongst which three are over 100 years old (St. John's College, M.D.T Hindu College, Sarah Tucker College, the oldest women's college in the state), have contributed decisively to the cause of higher education of this region.

There are 25 academic departments in the University. Sri Paramakalyani Centre for Environmental Sciences functioning at Alwarkurichi is an illustrious example of University - Industry collaboration while the Centr for Marine Science and Technology at Rajakkamangalam is breaking new ground in Coastal Area Studies. The University Grants Commission, New Delhi, an apex higher education body of the Union Government, has accorded its recognition for awarding financial assistance to this university since 29 March 1994. The University has been accredited by National Assessment and Accreditation Council of India with five star status.

The Courses offered by the University have been designed keeping in mind the changing times and the emerging needs of the region. The University offers post graduate, M.Phil. and Ph.D. Programmes (Full time and Part time). MSU is the first to offer Choice-Based Credit System. The University's National Service Scheme and Youth Welfare Department provide opportunities for the students to develop their overall personality. The University Library has rich collection of books and journals on a wide range of subjects.

The concept of community colleges, being experimented under the aegis of a special wing, offer diploma courses of one year duration to those interested in entrepreneurial enterprises and the Extension Learning Programme run by this wing also offers diploma and certificate courses on skill development.

The University Act authorizes the functioning of the Directorate of Distance and Continuing Education outside the university jurisdiction and the courses offered through this mode are recognized by the University Grants Commission Distance Education Bureau, New Delhi. The Directorate has Study Centres with a commitment to extend the reach of the higher education carrying forward a *pronunciamento* "to reach the unreached".

CONTENTS

FROM THE DIRECTOR'S DESK

Education constitutes the backbone of a country as it produces the human force which plays the most determining role in the advancement of a nation and also in the progress of a civilization. No nation could establish its dominance in world history by virtue of its sheer military might or economic affluence. The march of a nation towards glory is carried forward by the competent human resource that a strong education system prepares. Education is one that provides the thrust in getting ahead and building up a powerful democratic society. Education system in India has a long history starting from Gurukul System to the ancient urban centres of learning like Takshashila, Nalanda and Vikramshila. After the second world war, world has been seen an enormous expansion in higher education. India was not exception from this. The higher education system of India has witnessed many fold increase in its institutional capacity since independence. Now India is the third largest higher education system in the world.

Open Educational Resources (OER) movement began in the 21st century for furthering the culture of open knowledge by free dissemination /sharing of knowledge. It is basically rooted in the philosophy of Open and Distance Learning (ODL) with the objective of expanding the access to knowledge to all types of learners pursuing non formal, formal and informal education. The using OER implies support for an open curriculum where learners have the flexibility to select units/courses to suit their personal needs. It is the responsibility of the Distance Education Council (DEC) to promote quality and standards in the ODL system and encourage ODL institutions to develop and offer quality programmes. Besides this, the DEC also encourages sharing of academic resources and thereby reducing duplication of efforts and enhancing the knowledge and other skill requirement of the users at large, and also ensuring their wider accessibility.

The Distance Education Council can take up this initiative for developing web based multimedia, interactive e-content repositories by pooling all the programmes developed by Distance Education Institutions (DEIs) attached to conventional Universities. The Directorate of Distance and Continuing Education of Manonmaniam Sundaranar University is offering various programmes with the mission of (i) to provide quality education for the rural and the unreached, (ii) to attain excellence in teaching, research and extension activities (iii) to imbibe, inculcate and promote human values so as to create a 'culture of lawfulness'. Based on the mission, the institute will fulfil the academic needs of the poor and weaker sections of the society. I appreciate and wishes the students of the programmes of the Directorate of Distance and Continuing Education, Manonmaniam Sundaranar University, Tirunelveli.

With Best Wishes

Dr. M.Soundarapandian

Director

DETAILS OF COURSES WITH SCHEME OF EXAMINATIONS

UNDER GRADUATE COURSES

		CLASSIFICATION		
Duration of Course	: 3 Years			
Maximum Marks	: 100 Marks	60% and Above	:	**I Class**
Passing Minimum	: 40 Marks	50% - 59%	:	**II Class**
Exam Duration	: 3 Hrs.	40% - 49%	:	**III Class**
Eligibility	:	Passed 10+2, or 10+ ITI (2yrs course) or 10+3 years Polytechnic Diploma		

Part - I and Part - II Subjects are common for B.A., B.Sc., B.Com., B.B.A.		
	I Year	**II Year (except B.C.A., B.Com & B.B.A.)**
Language	Subject Code & Subject	Subject Code & Subject
Tamil	DR1H1 - கவிதை, உரைநடை, கதைத்தமிழ், மொழிப்பயிற்சி	DR1H2 - செய்யுள், நாடகம், இலக்கிய வரலாறு, மொழிப்பயிற்சி
Malayalam	DR1J1 - Kavitha, Aattakatha, Thirakkatha	DR1J2 - Gadhyasahityam, Applied Grammar, Composition and Translation.
Hindi	DR1K1 -	DR1K2 -
Urdu	DR1U1 -	DR1U2 -
Kannadam	DR1V1 -	DR1V2 -
Sanskrit	DR1S1 -	DR1S2 -
Telugu	DR1W1 -	DR1W2 -
Arabic	DR1A1 -	DR1A2 -
	Part - II English	
Part II English	DR3B1 - Prose, Poetry, Short Stories.	DR3B2 - Prose, Poetry, Extensive reader

Course Code : 001 B.A. Tamil

	I Year		II Year
	Part - I & II Refer above Column		Part - I & II Refer above Column
	Part - III Major		**Part - III Major**
DNT1A	தாள் – 1 இலக்கியம் – 1	DNT2A	தாள் – 4 இலக்கிய வரலாறு
DNT1B	தாள் – 2 இலக்கியம் – 2	DNT2B	தாள் – 5 இலக்கணம் – II யாப்பு, அணி
DNT1C	தாள் – 3 இலக்கணம் – I நன்னூல்	DNT2C	தாள் – 6 இலக்கணம் – III பொருள்
	III Year		
DNT3A	தாள் – 7 இலக்கியத் திறனாய்வு		தாள் – 10 விருப்பப்பாடம் – 3
	தாள் – 8 விருப்பப்பாடம் – 1		தாள் – 11 விருப்பப்பாடம் – 4
	தாள் – 9 விருப்பப்பாடம் – 2	DNT3F	விளம்பரக்கலை,
DNT3B	இதழியல்,	DNT3G	திரைப்படக்கலை,
DNT3C	நாடகவியல்,	DNT3H	தமிழ் அகராதியியல்,
DNT3D	மொழிபெயர்ப்பியல்,	DNT3K	சுற்றுலாவியல்
DNT3E	நாட்டுப்புறவியல்		(எவையேனும் இரண்டினை தேர்வு செய்க)
	(எவையேனும் இரண்டினை தேர்வு செய்க)		

Subject Code	Subject	Subject Code	Subject
**Course Code : 002 B.A. English**

Subject Code	Subject	Subject Code	Subject
	I Year **Part - I & II** Refer Page - 7 **Part - III Major**		**II Year** **Part - I & II** Refer Page - 7 **Part - III Major**
DNE1A	Paper - 1 Modern English Grammar and Usage	DNE2A	Paper - 4 Prose and Drama
DNE1B	Paper - 2 Indian Writing in English	DNE2B	Paper - 5 Poetry
DNE1C	Paper - 3 Fiction	DNE2C	Paper - 6 American Literature
	III Year		
DNE3A	Paper - 7 Twentieth Century Literature	DNE3D	Paper - 10 Shakespeare
DNE3B	Paper - 8 Communicative English	DNE3E	Paper - 11 Introduction to Literary Criticism
DNE3C	Paper - 9 History of English Literature		
**Course Code : 003 & 004 B.A. History (TM & EM)**
	I Year **Part - I & II** Refer Page - 7 **Part - III Major**		**II Year** **Part - I & II** Refer Page - 7 **Part - III Major**
DNH1A	Paper - 1 History of India Upto 1526 A.D.	DNH2A	Paper 4 History of India from 1526 -1857
DNH1B	Paper - 2 History of Europe 1789 - 1960 **Ancillary**	DNH2B	Paper 5 History of Tamil Nadu upto 1947
DN9B1	Paper - 3 Modern Governments	DN9B2	Paper 6 General Economics
	III Year		
DNH3A	Paper - 7 History of India from 1858 - 1964 (Excluding Viceroys)	DNH3D	Paper -10 History of Far East 1840 - 1970
DNH3B	Paper - 8 History - An Introduction	DNH3E	Paper - 11 Constitutional History of England from 1603 to the present day
DNH3C	Paper - 9 History of USA 1865 - 1987		
**Course Code : 005 & 006 B.Com. (TM & EM)**
	I Year **Part - I & II** Refer Page - 7 **Part - III Major**		**II Year**
DNC1A	Paper - 1 Business Organisation and Management	DNC2A	Paper - 3 Banking Theory - Law and Practice
DNC1B	Paper - 2 Principles of Financial Accounting	DNC2B	Paper - 4 Business Communication and Office Methods
		DNC2C	Paper - 5 Marketing and Salesmanship
DNCJ1	Paper - 3 Managerial Economics	DNC2D	Paper - 6 Advanced Financial Accounting
		DNC2E	Paper - 7 Business Mathematics and Statistics
	III Year		
DNC3A	Paper - 8 Management Accounting	DNC3D	Paper - 11 Business Law
DNC3B	Paper - 9 Cost Accounting	DNC3E	Paper - 12 Auditing
DNC3C	Paper - 10 Corporate Accounting		

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Subject Code	Subject	Subject Code	Subject
	Course Code : 007 B.Litt. Tamil		
	முதல் ஆண்டு		இரண்டாம் ஆண்டு
DLL11	தாள் – 1 இலக்கணம் – 1, நன்னூல் – 1	DLL21	தாள் – 6 இலக்கணம் – 3, தொல்காப்பியம்
DLL12	தாள் – 2 1. யாப்பு 2. அணி நூல் தண்டியலங்காரம் பொருளாணியியல்	DLL22	தாள் – 7 இலக்கணம் – 4,
DLL13	தாள் – 3 பிற்கால இலக்கியம்	DLL23	தாள் – 8 அக இலக்கியம்
DLL14	தாள் – 4 முற்கால இலக்கியம்	DLL24	தாள் – 9 இலக்கிய வரலாறு
DLL15	தாள் – 5 தமிழக வரலாறும் பண்பாடும்	DLL25	தாள் – 10 இதழியல்
	மூன்றாம் ஆண்டு		
DLL31	தாள் – 11 இலக்கணம் – 5, தொல்காப்பியம் பொருளதிகாரம் (செய்யுள் நீங்கலாக) நச்சினார்க்கினியம்	DLL33 DLL34	தாள் – 13 நாட்டுப்புறவியல் தாள் – 14 கட்டுரையும் மொழியாக்கமும்
DLL32	தாள் – 12 புற இலக்கியம்	DLL35	தாள் – 15 கல்வெட்டியல்
	Course Code : 008 B.C.A. (EM)		
	I Year		**II Year**
DNA1A	1.1. Introduction to Computers	DR1H1	Part I - (Tamil) கவிதை, உரைநடை, கதைத்தமிழ், மொழிப்பயிற்சி
DNA1B	1.2. Office Automation	DR3B1	Part II - (English) Prose, Poetry, Short Stories, One Actors, Language Study
DNA1C	1.3 Object Oriented Programming C++	DNA2A	2.1. Network and Computer Architecture
DNA1D	1.4. Internet Technology and Web Design	DNA2B	2.2. Accountancy
DNA1E	1.5. Practical I Office Automation & Internet Technology	DNA2C DNA2D	2.3. Mathematics 2.4. Java Programming
DNA1F	1.6. Practical II - C++ Programming	DNA2E DNA2F DNA2G	2.5. Visual Basic 2.6. Practical III Java Programming 2.7. Practical IV Visual Basic
	III Year Part III		
DNA3A	3.1. RDBMS and Oracle	DNA3E	3.5. Software Engineering
DNA3B	3.2. Computer Graphics & Multimedia	DNA3F	3.6. Practical V Oracle
DNA3C	3.3. Data Structure	DNA3G	3.7. Project
DNA3D	3.4. Operating System and System Programming		
	Eligibility : Three years Polytechnic Diploma **Course Code : 008L B.C.A. (LE)**		
	II Year		
DR1H1	1.1 Part I - Language கவிதை, உரைநடை, கதைத்தமிழ், மொழிப்பயிற்சி	DNA2D	1.6 Java Programming
DR3B1	1.2 Part II - Language (English) Prose, Poetry, Short Stories,One Actors, Language	DNA2E	1.7 Visual Basic
DNA2A	1.3 Network and computer Architecture	DNA2F	1.8 Practical III Java Programming
DNA2B	1.4 Accountancy	DNA2G	1.9 Practical IV Visual Basic
DNA2C	1.5 Mathematics		
	III Year Part III		
DNA3A	2.1 RDBMS and Oracle	DNA3E	2.5 Software Engineering
DNA3B	2.2 Computer Graphics & Multimedia	DNA3F	2.6 Practical V Oracle
DNA3C	2.3 Data Structure	DNA3G	2.7 Project
DNA3D	2.4 Operating system and system programming		

Subject Code	Subject	Subject Code	Subject
**Course Code : 009 B.B.A. (EM)**		
	I Year **Part I & II Refer Page - 7**	DNB2A DNB2B DNB2C DNB2D DNB2E	**II Year** Paper 4 Principles of Management Paper 5 Entrepreneurship Paper 6 Financial accounting Paper 7 Business Law Paper 8 Organisational Behaviour
DNB1A DNB1B DNB1C	Paper 1 Environment of Business Paper 2 Business Communicatiion Paper 3 Business Mathematics & Statistics		
DNB3A DNB3B DNB3C	**III Year** **Part III** Paper 9 Production Management Paper 10 Financial Management Paper 11 Marketing Management	DNB3D DNB3E	Paper 12 Human Resource Management Paper 13 Management Accounting
**Course Code : 010 B.Sc. Mathematics (EM)**		
DNM1A DNM1B DNM1C	**I Year** **Part I & II Refer Page - 7** **Part - III Major** Paper - 1 Calculus Paper - 2 Classical Algebra Paper - 3 Allied - 1 Statistics	DNM2A DNM2B DNM2C	**II Year** **Part I & II Refer Page - 7** **Part - III Major** Paper - 4 Analytical Geometry 3D and Vector Calculus Paper - 5 Modern Algebra Paper - 6 Allied II Numerical Analysis
DNM3A DNM3B DNM3C	**III Year** Paper - 7 Operations Research Paper - 8 Analysis Paper - 9 Mechanics	DNM3D DNM3E	Paper - 10 Astronomy Paper - 11 Discrete Mathematics
**Course Code : 011 B.A. General**		
DGA1A DGA1B DGA1C	**I Year** **Part I & II Refer Page - 7** **Part III Major** Paper - 1 History of Europe from 1453 - 1945 Paper - 2 Micro Economics Paper - 3 Political Theory		**II Year** **Part I & II Refer Page - 7** **Part III Major** Paper - 4 History of England from 1485 - 1945 Paper - 5 Macro Economics Paper - 6 Indian Government and Politics

DGA3A
 	
DGA3B
DGA3C
	III year
	Paper - 7 History of India from
	            early time to 1707
	Paper - 8 History of India from 1707 to 1947
	Paper - 9 Public Finance
			Paper - 10 Economic Development of India
			Paper - 11 International Politics
			Paper - 12 Public Administration Theory
			            and practice

**Course Code : 012 Afzal -ul- ulama (Arabic)**		
DOA1A DOA1B DOA1C DOA1D DOA1E DOA1F	**I st Year** Paper I - Prose Paper II - Poetry Paper III - Grammar Paper IV - Deeniyyat Paper V - History of Arabic Literature Paper VI - Seeratun Nabi	DOA2A DOA2B DOA2C DOA2D DOA2E DOA2F	**II year** Paper I - Prose, Poetry, Grammar II Paper II - Tafseer, Hadeeth and Fiqh Paper III - Hayatus Sahabah Paper IV History of Arabic Literature (Umayyad & Abbasid period) Paper V Uloomul Quran Paper VI Translation
DOA3A DOA3B DOA3C DOA3D	**III Year** Paper I - Tafseer and Usool - ut - Tafseer Paper II - Hadeeth and Usoolul Hadeeth Paper III - Fiqh and Usoolul Figh Paper IV - An Nahw Wal Balaagha	DOA3E DOA3F DOA3G	Paper V - History of Arabic literature - Modern period Paper VI - Poetry - Classical and Modern Paper VII - Composition

DD&CE, M.S.University

Subject Code	Subject	Subject Code	Subject
**Course Code : 013 B.A. Islamic Studies**		
	I st Year		**II nd Year**
D1A1A	Paper 1.1 Arabic 1	D1A2A	Paper 2.1 Arabic II
D1A1B	Paper 1.2 English	D1A2B	Paper 2.2 Quran Exegesis
D1A1C	Paper 1.3 Islamic Doctrines	D1A2C	Paper 2.3 Islamic Jurisprudence II
D1A1D	Paper 1.4 Islamic Jurisprudence I	D1A2D	Paper 2.4 Islamic History I
D1A1E	Paper 1.5 Prophetic Traditions	D1A2E	Paper 2.5 Psychology & Teaching Methodology
	III rd Year		
D1A3A	Paper 3.1 Arabic III	D1A3D	Paper 3.4 Business Ethics
D1A3B	Paper 3.2 Fundamentals of Islamic Jurisprudence	D1A3E	Paper 3.5 Islamic History II
D1A3C	Paper 3.3 Communicating Islam		
**Course Code : 014 B.Sc. Yoga for Human Excellence**		

	Eligibility : +2 Pass
	 I st Year
	
	 Part I & II Refer Page - 7
	
	 Part III Major
	 Paper 3 யோக வாழ்வு (உடல், உயிர், மனம்)
	      Yogic life (Body, life-force and mind)
	 Paper 4 குணநலப்பேறு
	      (Sublimation)
	 Paper 5 அடிப்படை கணினி பயன்பாடுகள்
	      (Fundamental Computer Applications)
	 Paper 6 யோகப் பயிற்சிகள்
	      (Yoga Practices 1)
			II nd Year
			
			 Part I & II Refer Page - 7
			
			 Part III Major
			 Paper 9 உடற்கூறு இயல்
			      Anatomy and Physiology
			 Paper 10 சமயங்களும் கோட்பாடுகளும்
			      Religions and Principles
			 Paper 11 ஞானமும் வாழ்வும்
			      Wisdom and Life
			 Paper 12 யோகப் பயிற்சிகள்
			      (Yoga Practices 2)

	III rd Year
	 Paper 13 பிரபஞ்சத் தோற்றமும் மலர்ச்சியும்
	      Transformation of Universe
	 Paper 14 உயிரினத் தோற்றமும் மலர்ச்சியும்
	      Transformation of Living Beings
	 Paper 15 கருமையமும் செயல் விளைவுத் தத்துவம்
	      Genetic Centre Cause and Effect System
			Paper 16 இறையுணர்வும் அறநெறியும்
			      God Realization and Morality
			 Paper 17 சுற்றுச் சூழல் அறிவியல்
			      Environmental Studies
			 Paper 18 யோகப் பயிற்சிகள்
			      (Yoga Practices 3)

**Course Code : 015 B.Sc. Psychology**		
	I Year **Part I & II Refer Page - 7** **Part III Major**		**II Year** **Part I & II Refer Page - 7** **Part III Major**
DPA1A	Paper 1.1 Basic Psychology	DPA2A	Paper 2.1 Developmental Psychology
DPA1B	Paper 1.2 Social Psychology	DPA2B	Paper 2.2 Psychopathology
DPA1C	Paper 1.3 Biological Psychology	DPA2C	Paper 2.3 Experimental Psychology
	III rd Year		
DPA3A	Paper 3.1 Theories of Personality	DPA3D	Paper 3.4 Behaviour Modification
DPA3B	Paper 3.2 Rehabilitation psychology	DPA3E	Paper 3.5 Psychological Statistics
DPA3C	Paper 3.3 Guidance & Counselling psychology		

Subject Code	Subject	Subject Code	Subject
**Course Code : 016 B.A. Economics**		
DEA1A DEA1B DEA1C	**I Year** **Part I & II Refer Page - 7** 1.1 - Micro Economics 1.2 - Economic Development of India 1.3 - Economic Statistics	DEA2A DEA2B DEA2C	**II Year** **Part I & II Refer Page - 7** 2.1 - Macro Economics 2.2 - Money and Banking 2.3 - Marketing
DEA3A DEA3B DEA3C	**III Year** **Part III** 3.1 - Public Finance 3.2 - International Trade 3.3 - Developmental Economics	DEA3D DEA3E DEA3F	3.4 - Labour Economics 3.5 - Environmental Economics 3.6 - Entrepreneurial Development
**Course Code : 017 B.L.I.Sc.**		
DBL1A DBL1B DBL1C DBL1D	**Eligibility - Any Degree** **Non-Semester** Paper - 1 Information, Communication, Library and Society Paper - 2 Information Sources and Services Paper - 3 Information Processing - 1 Classification Theory Paper - 4 Information Processing - 2 Cataloguing and Indexing Theory	DBL2A DBL2B *DBL2C *DBL2D	Paper - 5 Information Technology : Concept, Theories and System Paper - 6 Library Management Paper - 7 Information Processing - 3 Classification Practice Paper - 8 Information Processing - 4 Cataloguing Practice
**Course Code : 018 B.A. Criminology & Police Administration**		
	Eligibility : +2 **I Year** 1.1 Tamil / Other Languages 1.2 English 1.3 Fundamentals of Criminology 1.4 Indian Constitution & Criminal Justice 1.5 Sociology of Crime & Deviance		**II Year** 2.1 Tamil / Other Language 2.2 English 2.3 Police Administration 2.4 Criminal Laws 2.5 Psychology of Crime and Delinquency
	III Year 3.1 Penology & Correctional Administration 3.2 Security Management Private Detective and Investigation 3.3 Police Station Management 3.4 Local and Special Laws 3.5 Victim and Offender Rights		
**Course Code : 019 B.Sc, General Group I (Maths, Physics, Chemistry)**		
DGS1A DGS1B DGS1C	**Eligibility : +2 with Maths** **Physics and Chemistry** **I Year** **Part - I & II Refer page - 7** **Part III Major** Paper - 1 Calculus and Algebra Paper - 2 Electromagnetism and Electronics Paper - 3 Inorganic Chemistry	DGS2A DGS2B DGS2C DGSPB	**II Year** **Part - I & II Refer page - 7** **Part III Major** Paper - 4 Analytical Geometry 3D and Vector Calculus Paper - 5 Thermal Physics and optics Paper - 6 Organic Chemistry Paper - 7 Practical (Physics)
DGS3A DGS3B	**III year** Paper - 8 Modern Physics Paper - 9 Physical Chemistry	DGS3C	Paper - 10 Fundamentals of Botany

Subject Code	Subject	Subject Code	Subject
Course Code : 020 B.Sc, General Group II (Biology, Physics, Chemistry)			
	Eligibility : + 2 Pass with Science Group		**II Year**
	I Year		**Part - I & II Refer page - 7**
	Part - I & II Refer page - 7		**Part III Major**
	Part III Major	DGS2B	Paper - 4 Thermal Physics
DGS1B	Paper - 1 Electromagnetism and Electronics	DGS2C	Paper - 5 Organic Chemistry
DGS1C	Paper - 2 Inorganic Chemistry	DGS2D	Paper - 6 Basics of Zoology
DGS1D	Paper - 3 Fundamentals of Botany	DGSPB	Paper - 7 Practical (Physics)
	III year		
DGS3B	Paper - 8 Modern Physics		
DGS3C	Paper - 9 Physical Chemistry		
DGS3D	Paper - 10 General Microbiology		
Course Code : 141 B.A. Hindi			
	I Year		**II Year**
	Part I & II Refer Page - 7		**Part I & II Refer Page - 7**
DHA1A	1.1. Principles of Translation	DHA2A	2.1 History of Hindi Language
DHA1B	1.2. Functional Hindi	DHA2B	2.2.History of Hindi Literature
DHA1C	1.3. Translation of Science and Technology	DHA2C	2.3. Ancient & Medieval Poetry
	III Year		
	Part - III		
DHA3A	3.1 - Prose, Novel & One Act Play	DHA3D	3.4 - General Linguistics
DHA3B	3.2- Modern Hindi Poetry	DHA3E	3.5 - Correspondence & Secretarial Hindi
DHA3C	3.3 - Indian & Western Poetics		
	III Year		
DMA3A	Paper 7 -Operation Research	DMA3D	Paper 10 - Data Structures
DMA3B	Paper 8 - Analysis	DMA3E	Paper 11 - RDBMS and Oracle
DMA3C	Paper 9- Mechanics		
Course Code : 149 B.B.M.			
	I st Year		**IInd year**
BBM-1.1	Management in Action	BBM-2.1	Organisational Behaviour
BBM-1.2	Economic Principles	BBM-2.2	Human Resource Management
BBM-1.3	Principles of Management	BBM-2.3	Financial Management
BBM-1.4	Computer Application in Management	BBM-2.4	Principles of Business Law
BBM-1.5	Financial Accounting	BBM-2.5	Marketing Management
BBM-1.6	Environmental Studies	BBM-2.6	Research Methodology
	III rd Year		
BBM-3.1	Business Environment	BBM-3.4	Business Ethics
BBM-3.2	Entrepreneurial Development	BBM-3.5	Sales Management
BBM-3.3	Chain Management	BBM-3.6	Project work

Subject Code	Subject	Subject Code	Subject
**Course Code : 080 B.Sc. Physics**		
	Eligibility : + 2 / Equivalent with Physics as one of the subject in +2 **I Year** **Part - I & II Refer page - 7** **Part III Major** Properties of Matter Environmental Studies Allied I Basic Electronics		**II Year** **Part - I & II Refer page - 7** **Part III Major** Electricity and Magnetism Mechanics and Accustics Allied - 2 Energy Physics
	III year Modern Physics Optics and Thermal Physics Digital Electronics		Practical Physics - I Practical Physics - II
**Course Code : 082 B.Sc., Chemistry**		
	Eligibility : + 2 / Equivalent with Chemistry as one of the subject in +2 **I Year** Part I - Tamil / Any other language except English Part II - English Major - Inorganic Chemistry Allied - Applied Chemistry Environmental Studies		**II Year** Part I Tamil / Any other language except English Part II English Major I Organic Chemistry - I Major II Physical Chemistry - I Allied - Bio Chemistry
	III Year Major I - Organic Chemistry II Major II - Physical Chemistry II		Practical - I Practical - II Practical - III
**Course Code : 083 Certificate Course in Library and Information Science**		

	Eligibility : + 2 / Equivalent
	6 months Course
	 1. Fundamentals of Library &
	    Information Science
			2. Information Sources and Services
			3. Information Processing Practice
			    (Classification & Cataloguing)

**Course Code : 084 Certificate Course in Yoga for Human Excellence**		

	Eligibility : 10th Std
	One Year Course
	1. Yogic Life (Physical body, Life Force and Mind)
	   யோக வாழ்வு (உடல், உயிர், மனம்
	2. Sublimation and Social Welfare
	   குணநலப்பேறும் சமுதாய நலனும்
	   Yoga Practices - I
	   யோகப் பயிற்சிகள் - I		

**Course Code : 085 Diploma in Yoga for Human Excellence (One Year)**		
DDHE1 DDHE2 DDHE3 DDHE4	**Eligibility : Pass in 10th Standard** Yogic Life (Physical Body, Life force and Mind) Sublimation and Social Welfare Mental Prosperity and Human Excellence Science of Divinity and Realization of Self Yoga Practices - I Yoga Practices - II		

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	Course Code : 086 P.G Diploma In Geoinformatics
	Eligibility : Degree in Science / Engineering / **Agriculture Science / Fisheries Science** **One Year Course** Basics of Remote Sensing Fundamentals of Geographic Information Systems Introduction to Digital image processing Principles of Cartography & Digital Mapping RDBMS and Web GIS Application of Geoinformatics Geoinformatics in Water Resources Management Geoinformatics in Geology & Oceanography Geoinformatics in Agriculture and Forestry Practical - Remote Sensing and GIS* * Hands on training and Practical for a period of 30 days will be conducted at the University Department or Department Identified by the University
	Course Code : 087 P.G.Diploma in Groundwater Exploration
	Eligibility : Degree in Geosciences / Earth Science / Geology / Applied Geology / **Geophysics/ Applied Geophysics / Physics / Maths/ Chemistry / Electronics/** **Civil Engineering / Mining Engineering / Agriculture Engineering /** **Agriculture Science / Forestry** **One Year Course** Basics of Geology Basics of Hydrology Basics of Groundwater Hydro - geochemistry Geophysical Exploration - I Geophysical Exploration - II Remote Sensing Applications in Groundwater GIS Fundamentals and Applications in Groundwater Practical - I : Hydrology and Groundwater* Practical - II : Remote Sensing and GIS* * Hands on training and Practical for a period of 30 days will be conducted at the University Department or Department Identified by the University

For B.L.I.Sc.

* The passing minimum for External Theory papers is 35 marks out of the 75 Marks

* There is no passing minimum for assignment / Records out of the 25 marks.

∗ Aggregate passing minimum is 50%

∗ For theory papers, 25% marks shall be given on the basis of internal assessment of Assignment papers submitted on topics as may be specified by the Department and practical training in a library. Such marks once assessed and awarded hold good till the student clears all his papers.

For practical papers II.3, II.4 in lieu of assignment papers, Record Note Books shall be maintained compulsorily by each student individually and submitted Record Note Books shall be evaluated by the Head and suitable marks awarded.

*Passing Minimum

A candidate who secures an aggregate of 50% of marks including a minimum of 35 out of 75 marks in the external examination of theory or practical papers shall be declared to have passed in that theory or practical paper.

DETAILS OF COURSES WITH SCHEME OF EXAMINATIONS

Duration of Course   :   2 Years   CLASSIFICATION

Maximum Marks   :   100 Marks   60 % and above   :   I Class

Passing Minimum   :   50 Marks   50 % - 59 %   :   II Class

Exam Duration   :   3 Hrs.

POST GRADUATE COURSES

Subject Code	Subject	Subject Code	Subject
	Course Code : 021 M.A. Tamil		
	Eligibility : B.Litt. / any degree with Tamil as Part - I		
	I Year		**II Year**
DTL11	Paper - 1 இக்கால இலக்கியம்	DTL21	Paper - 5 சங்க இலக்கியம்
DTL12	Paper - 2 இடைக்கால இலக்கியம்	DTL22	Paper - 6 இலக்கணம் – எழுத்து தொல்காப்பியம் –இளம்பூரணம்
DTL13	Paper - 3 இலக்கணம் – பொருள் – இளம்பூரணம்	DTL23	Paper - 7 இலக்கணம் – சொல் தொல்காப்பியம் –சேனாவரையம்
	Paper - 4 சிறப்புத் தாள்		Paper - 8 சிறப்புத் தாள்
DTL14	1. மக்கள் தகவல் தொடர்பியல்	DTL24	1. நாட்டுப்புறவியல்
	Course Code : 022 M.A. English		
	Eligibility : Degree with Part - II English		
	I Year		**II Year**
DEL11	Paper - 1 Modern Literature - I	DEL21	Paper - 5 Modern Literature - IV
DEL12	Paper - 2 Modern Literature - II	DEL22	Paper - 6 Shakespeare
DEL13	Paper - 3 Modern Literature - III	DEL23	Paper - 7 American Literature
DEL14	Paper - 4 Indian and Other Common Wealth Literature in English	DEL24	Paper - 8 English - Language of Communication Skills
	Course Code : 023 & 024 M.A. History (TM & EM)		
	Eligibility : Any Degree except B.Lit)		
	I Year		**II Year**
DHY11	Paper - 1 History of Tamil Nadu upto 1967	DHY21	Paper - 5 History of the United States of America 1776 - 1963
DHY12	Paper - 2 Historiography	DHY22	Paper - 6 History of East Asia from 1840 - 1966
DHY13	Paper - 3 History of Europe (1789 - 1914)	DHY23	Paper - 7 The History of Ottoman Empire 1258 - 1924
DHY14	Paper - 4 Constitutional Development and Freedom Struggle in India 1773 - 1947	DHY24	Paper - 8 International Relations 1914 - 1986
	Course Code : 025 M.A. Criminology & Police Science		
	Eligibility : Any Degree		
	I Year		**II Year**
DCP11	Paper - 1.1 Principles of Criminology	DCP21	Paper - 2.1 Forensic Science
DCP12	Paper - 1.2 Judiciary, Criminal Law and Procedure	DCP22	Paper - 2.2 Forensic Medicine
DCP13	Paper - 1.3 Police Administration and Investigation	DCP23	Paper - 2.3 Cyber Crime
DCP14	Paper - 1.4 Penology and Correctional Administration	DCP24	Paper - 2.4 Victimology and Human Rights

Subject Code	Subject	Subject Code	Subject
Course Code : 026 M.A. Public Administration			
	Eligibility : Any degree **I Year**		**II Year**
DPA11	Paper - 1 Administrative Organisation	DPA21	Paper - 5 Public Financial Administration
DPA12	Paper - 2 Administrative Thinkers	DPA22	Paper - 6 Indian Administration
DPA13	Paper - 3 Principles of Management	DPA23	Paper - 7 Local Governance in India
DPA14	Paper - 4 Human Resource Management	DPA24	Paper - 8 Issues in Public Administration
Course Code : 027 & 28 M.Com. TM & EM			
	Eligibility : B.Com, B.B.A, B.B.M, B.A. Corporation, B.A. Corporate Secretaryship and related subjects **I Year**		**II Year**
DCE11	Paper - 1 Business Management	DCE21	Business Ethics & Social Responsibility
DCE12	Paper - 2 Business Environment	DCE22	Corporate Accounting
DCE13	Paper - 3 Advanced Accounting	DCE23	Research Methodology
DCE14	Paper - 4 Accounting for Managerial Decision Making	DCE24	Cost System and Cost Control
Course Code : 029 M.Sc. Mathematics			
	Eligibility : B.Sc. Mathematics **I Year**		**II Year**
DMA11	Paper - 1 Advanced Abstract Algebra	DMA21	Paper - 6 Programming in C and Numerical Methods
DMA12	Paper - 2 Real Analysis		
DMA13	Paper - 3 Differential Equations	DMA22	Paper - 7 Measure Theory and ComplexAnalysis
DMA14	Paper - 4 Fuzzy Mathematics and Statistics	DMA23	Paper - 8 Topology and Functional Analysis
DMA15	Paper - 5 Graph Theory and Combinatorics	DMA24	Paper - 9 Operations Research
		DMA25	Paper - 10 Mechanics
Course Code : 030 M.Sc. Physics			
	Eligibility : B.Sc. Physics or equivalent **I Year**		
DPY11	Paper - 1 Classical Mechanics and Statistical Mechanics	DPY21	**II Year** Paper - 9 Quantum Mechanics
DPY12	Paper - 2 Mathematical Physics	DPY22	Paper - 10Numerical Methods
DPY13	Paper - 3 Digital Electronics and Microprocessor	DPY23	Paper - 11Spectroscopy
		DPY24	Paper - 12Laser and Opto-Electronics
DPY14	Paper - 4 Electromagnetic Theory	DPY25	Paper - 13Advanced Nuclear Physics
DPY15	Paper - 5 Solid State Physics	DLBPY	Paper - 14Practical II - Non-Electronics
DPY16	Paper - 6 Nuclear Physics	DLCPY	Paper - 15Practical III - Computer and Microprocessor
DLAPY	Paper - 7 Practical I - Electronics		
DVAPY	Paper - 8 Viva Voce	DVBPY	Paper - 16Viva Voce
Course Code : 031 M.Sc. Chemistry			
			II Year
	Eligibility : B.Sc. Chemistry or equivalent **I Year**	DCH21	Paper - 6 Organic Chemistry - II
		DCH22	Paper - 7 Inorganic Chemistry - II
DCH11	Paper - 1 Organic Chemistry - I	DCH23	Paper - 8 Physical Chemistry - II
DCH12	Paper - 2 Inorganic Chemistry - I	DCH24	Paper - 9 Bio-organic, Bio-inorganic and Bio-physical Chemistry
DCH13	Paper - 3 Physical Chemistry - I		
DCH14	Paper - 4 Environmental Chemistry	DLBCH	Paper - 10 Practical II - Inorganic Chemistry
DLACH	Paper - 5 Practical I - Organic Chemistry	DLCCH	Paper - 11 Practical III - Physical Chemistry

Subject Code	Subject	Subject Code	Subject
	Course Code : 032 M.Sc. Environmental Sciences		
	Eligibility : Any Science Degree / Engineering Degree		**II Year**
	I Year		
DEV11	Paper - 1 Introduction to Environment	DEV21	Paper - 6 Natural Resources
DEV12	Paper - 2 Terrestrial Environment	DEV22	Paper - 7 Waste Treatment
DEV13	Paper - 3 Aquatic Environment	DEV23	Paper - 8 Environmental Education and Policies
DEV14	Paper - 4 Environment Pollution and Mitigation	DEV24	Paper - 9 Environmental Management
DLAEV	Paper - 5 Practical - I	DLBEV	Paper - 10 Practical - II
	Course Code : 033 M.B.A. (2 Years)		
	Eligibility : Any Degree except B.Lit.		**II Year**
	I Year	DRM21	Paper - 2.1 Human Resource Management
DRM11	Paper - 1.1 Management Process & Behaviour		
DRM12	Paper - 1.2 Managerial Economics	DRM22	Paper - 2.2 Marketing Management
DRM13	Paper - 1.3 Accounting for Managers	DRM23	Paper - 2.3 Financial Management
DRM14	Paper - 1.4 Business Environment	DRM24	Paper - 2.4 Operations Management
DRM15	Paper - 1.5 Business Law	DRM25	Paper - 2.5 Decision Support System
DRM16	Paper - 1.6 Managerial Communication	DRM26	Paper - 2.6 International Business Management
DRM17	Paper - 1.7 Computer Application in Management	DRM27	Paper - 2.7 Strategic Management
DRM18	Paper - 1.8 Research Methodology	DRM28	Paper - 2.8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
	Course Code : 034 M.A. Economics		
	Eligibility : Any Degree		**II Year**
	I Year		
DEC11	Paper - 1.1 Micro Economics Analysis	DEC21	Paper - 2.1 Macro Economics Analysis
DEC12	Paper - 1.2 Monetary Economics & Financial Institutions	DEC22	Paper - 2.2 Economics Growth & Development
DEC13	Paper - 1.3 Indian Economic Policy	DEC23	Paper - 2.3 Public Economics
	Optional (any one)		Optional (any one)
DEC1A	Paper - 1.4 a) Quantitative Methods	DEC2A	Paper - 2.4 a)Environmental Economics
DEC1B	b) Economics of Industry & Labour	DEC2B	b)International Economics
	Course Code : 035 M.A. Political Science		
	Eligibility : Any Degree		**II Year**
	I Year		
DPS11	Paper - 1.1 Political Ideas & Theories	DPS21	Paper - 2.1 Political Ideas in Ancient & Contemporary India
DPS12	Paper - 1.2 Comparative Constitutions & Governments	DPS22	Paper - 2.2 Political Sociology
DPS13	Paper - 1.3 Political Processes in Indian Political System	DPS23	Paper - 2.3 Tamil Nadu Society & Polity
DPS14	Paper - 1.4 International Relations, Theories & Issues	DPS24	Paper - 2.4 Policy Processes

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Subject Code	Subject	Subject Code	Subject
**Course Code : 036 M.A. Sociology**
	Eligibility : Any Degree		**II Year**
	I Year	DSO21	Paper - 2.1 Social Problems
DSO11	Paper - 1.1 Principles of Sociology	DSO22	Paper - 2.2 Social Demography
DSO12	Paper - 1.2 Sociological Theories	DSO23	Paper - 2.3 Sociology of Change & Development
DSO13	Paper - 1.3 Social Research & Statistics		
DSO14	Paper - 1.4 Sociology of Indian Society	DSO24	Paper - 2.4 Environment and Society
**Course Code : 037 M.A. Mass Communication and Journalism**
	Eligibility : Any individual with a Bachelor's degree in any subject from a recognised Indian or foreign university is eligible to apply		
	I Year		**II year**
DMJ11	1.1 - Fundamentals of Journalism and Mass Communication	DMJ21	2.1 - Advertising and Public Relations
DMJ12	1.2 - Reporting	DMJ22	2.2 - Communication Research
DMJ13	1.3 - Editing	DMJ23	2.3 - Writing for Media
DMJ14	1.4 - Indian Constitution and Press Laws	DMJ24	2.4 - Communication for Development
**Course Code : 038 M.A. Tourism Management**
	Eligibility : Any degree		
	I Year		**II Year**
DMT11	1.1 - Principles of Tourism	DMT21	2.1 - Geographical Aspects of Tourism
DMT12	1.2 - Tourism Products in India	DMT22	2.2 - Development of Tourism in India
DMT13	1.3 - Tourism Promotion , Publicity and Marketing	DMT23	2.3 - Travel Agency Operations
DMT14	1.4 - Hospitality Management	DMT24	2.4 - Beach Tourism
**Course Code : 040 M.Sc. Psychology**
**Eligibility - B.A Psychology or B.Sc Psychology. Any degree with Psychology as major/allied**
			II Year
	I Year	DSY21	2.1 Advanced Psychopathology & Mental Hygiene
DSY11	1.1Advanced General Psychology	DSY22	2.2 Organisational Behaviour & Management of Change
DSY12	1.2 Advanced Social Psychology		
DSY13	1.3 Advanced Bio Psychology	DSY23	2.3 Counseling at Workplace
DSY14	1.4 Research Methodology	DSY24	2.4 - Indigenous Psychology
DSY15	1.5 Practicals - I	DSY25	2.5 - Practicals - II
	**Course Code : 046 M.Sc. Yoga for Human Excellence**		**II Year**
	Eligibility : Any UG Course	DMEH21	Paper 6 இறைஞானமும் முழுமைப்பேறும் Science of Divinity and Realisation of Self
	I Year		
DMEH11	Paper 1 யோகா தோற்றமும் வளர்ச்சியும் பயன்பாட்டு முறைகளும் Origin, Growth and Application of Yoga	DMEH22	Paper 7 உலக சமுதாய வாழ்க்கை நெறி The moral life of World Community Vethathirium
DMEH12	Paper 2 உயிர் வளமும் மனவளமும் Rejuvenation of life-force and streamlining of mind	DMEH23	Paper 8 உலக சமாதானத் திட்டங்கள் World Peace Plans
DMEH13	Paper 3 குணநலப்பேறும் சமுதாய நலனும் Sublimation Social Welfare	DMEH24	Paper 9 வழிகாட்டுதல், அறிவுரை பகர்தல், உள மருத்துவம் Guidance and Counselling Psychology
	Paper 4 உடல் நலம் Physical Health	DMEH25	Paper 10 யோகப் பயிற்சிகள் 2 Yoga Practices 2
DMEH14	Paper 5 யோகப் பயிற்சிகள் 1 Yoga Practices 1		

COMPUTER AND INFORMATION TECHNOLOGY COURSES

Subject Code	Subject	Subject Code	Subject
	Course Code : 041 M.C.A. (non -semester pattern) / PGDCA		
	Eligibility : Any Degree with Mathematics at + 2 level / B.Com / B.B.A Ancillary Maths at degree level		**II Year**
		DAA21	2.1. Introduction to Computer Architecture
	I Year	DAA22	2.2. Maths - I (Discrete Mathematics)
DAA11	1.1 Fundamentals of Computer	DAA23	2.3. Advanced Java Programming
DAA12	1.2 Objects Oriented Programming using C++ (DMC23)	DAA24	2.4. Accounting and Financial Management
DAA13	1.3. System Analysis & Design	DAA25	2.5. Operating System
DAA14	1.4. Internet and its Application	DAA26	2.6. Web Design using ASP
DAA15	1.5. Visual Programming using VB (DMC 12)	DAA27	2.7. Software Engineering
DAA16	1.6. Client Server Computer with Oracle	DAA28	2.8. Management Information System & Data Processing
DAA17	1.7. Advanced Data Structure (DMC 24)	DAA29	2.9. Java & Multimedia Lab
DAA18	1.8. E-Commerce (Application)	DAA30	2.10. Web Programming with Scripting
DAA19	1.9. M.S. Office & OOPS Lab		
DAA20	1.10. VB & Oracle Lab		
	III Year		
DAA31	3.1. Computer Networks		
DAA32	3.2. Numerical Methods		
DAA33	3.3.Net Programming		
DAA34	3.4. Data Mining & Data Warehousing		
DAA35	3.5. PC Trouble Shooting & Management		
DAA36	3.6 Mini Project		
DAA37	3.7 Major Project		
	Course Code : 042 M.CA. (L.E)		
	Eligibility : BCA/ B.Sc., Comp. Science **3 years papers should be written** **UG + PGDCA - II & III Years Papers only**		

Subject Code	Subject	Subject Code	Subject
	Course Code : 044 M.Sc. Software Technology and Management		
	(Non-Semester pattern)		
	Eligibility : Any Degree		
	I Year		**II Year**
DST 11	1.1 Computer Fundamentals & Internet Technology	DST 21	2.1. Software Project Management
DST 12	1.2. Program Design & Development - Techniques	DST 22	2.2. VB
DST 13	1.3. Internet Concepts	DST 23	2.3. RDBMS
DST 14	1.4. C++	DST 24	2.4. Software Engineering
DST 15	1.5. Visual C++	DST 25	2.5 Lab VB & Oracle
DST 16	1.6. Java Programming	DST 26	2.6.Mini Project
DST 17	1.7. CORBA	DST 27	2.7 Major Project
DST 18	1.8. SQL Server		
DST 19	1.9. Office Automation & OOPS Lab		
DST 20	1.10 Java & Web Programming Lab		
	Course Code : 045 Master of Library & Information Science		
	Eligibility : B.L.I.Sc. or its equivalent		
	I Year		
DPL 11	Information Processing and Retrieval (Theory)		
DPL PA	Information Processing and Retrieval (Practical)		
DPL 12	Communication and Information Systems		
DPL 13	Library and Information System Management		
DPL 14	Research Methods and Techniques		
DPL 15	Information Technology		
DPL 16	Digital Libraries		
DPL 17	Informatrics		
	Course Code : 163 M.B.A. Marketing		
	(2 Years) (Non - Semester) **Eligibility : Any UG Degree (Except B.Litt.)** **I Year**		**II Year**
DRM11	Paper - 1.1 Management Process & Behaviour	DRC21	2.1. Functional Management I
		DRC22	2.2. Functional Management II
DRM12	Paper - 1.2 Managerial Economics	DRC23	2.3. Strategic Management
DRM13	Paper - 1.3 Accounting for Managers	DRC24	2.4. Marketing Research
DRM14	Paper - 1.4 Business Environment	DRC25	2.5. Advertising and Sales Promotion
DRM15	Paper - 1.5 Business Law	DRC26	2.6. International Marketing
DRM16	Paper - 1.6 Managerial Communication	DRC27	2.7. Services Marketing
DRM17	Paper - 1.7 Computer Application in Management	DRM28	2 .8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
DRM18	Paper - 1.8 Research Methodology		

Subject Code	Subject	Subject Code	Subject
	Course Code 164 M.B.A. Production		
	(2 Years) (Non - Semester)		
	Eligibility : Any UG Degree (Except B.Litt.)		
	I Year		**II Year**
DRM11	Paper - 1.1 Management Process & Behaviour	DRC21	2.1. Functional Management I
		DRC22	2.2. Functional Management II
DRM12	Paper - 1.2 Managerial Economics	DRC23	2.3. Strategic Management
DRM13	Paper - 1.3 Accounting for Managers	DRP24	2.4. Material Management
DRM14	Paper - 1.4 Business Environment	DRP25	2.5. Supply Chain Management
DRM15	Paper - 1.5 Business Law	DRP26	2.6. Project Management
DRM16	Paper - 1.6 Managerial Communication	DRP27	2.7. Operations Research
DRM17	Paper - 1.7 Computer Application in Management	DRM28	2.8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
DRM18	Paper - 1.8 Research Methodology		
	Course Code :165 M.B.A. Finance		
	(2 Years) (Non - Semester)		
	Eligibility : Any UG Degree (Except B.Litt.)		
	I Year	**II Year**	
DRM11	Paper - 1.1 Management Process & Behaviour	DRC21	2.1. Functional Management I
		DRC22	2.2. Functional Management II
DRM12	Paper - 1.2 Managerial Economics	DRC23	2.3. Strategic Management
DRM13	Paper - 1.3 Accounting for Managers	DRF24	2.4. Security Analysis and PortfolioManagement
DRM14	Paper - 1.4 Business Environment	DRF25	2.5. Financial Services
DRM15	Paper - 1.5 Business Law	DRF26	2.6. Working Capital Management
DRM16	Paper - 1.6 Managerial Communication	DRF27	2.7. Corporate Taxation
DRM17	Paper - 1.7 Computer Application in Management	DRM28	2.8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
DRM18	Paper - 1.8 Research Methodology		
	Course Code 166 M.B.A. Human Resourses		
	(2 Years) (Non - Semester)		
	Eligibility : Any UG Degree (Except B.Litt.)		
	I Year		**II Year**
DRM11	Paper - 1.1 Management Process & Behaviour	DRC21	2.1. Functional Management I
		DRC22	2.2. Functional Management II
DRM12	Paper - 1.2 Managerial Economics	DRC23	2.3. Strategic Management
DRM13	Paper - 1.3 Accounting for Managers	DRH24	2.4. Management Training and Development
DRM14	Paper - 1.4 Business Environment		
DRM15	Paper - 1.5 Business Law	DRH25	2.5. Organisational Development
DRM16	Paper - 1.6 Managerial Communication	DRH26	2.6. Industrial Labour Relations
DRM17	Paper - 1.7 Computer Application in Management	DRH27	2.7. Counseling Skills for Managers
		DRM28	2.8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
DRM18	Paper - 1.8 Research Methodology		

Subject Code	Subject	Subject Code	Subject
**Course Code : 167 M.B.A. System**
	(2 Years) (Non - Semester) **Eligibility : Any UG Degree (Except B.Litt.)** **I Year**		**II Year**
DRM11	Paper - 1.1 Management Process & Behaviour	DRC21	2.1. Functional Management I
DRM12	Paper - 1.2 Managerial Economics	DRC22	2.2. Functional Management II
DRM13	Paper - 1.3 Accounting for Managers	DRC23	2.3. Strategic Management
DRM14	Paper - 1.4 Business Environment	DRS24	2.4. System Analysis and Design
DRM15	Paper - 1.5 Business Law	DRS25	2.5. Business Process Re-Engineering
DRM16	Paper - 1.6 Managerial Communication	DRS26	2.6. Management Decision Support System
DRM17	Paper - 1.7 Computer Application in Management	DRS27	2.7. E-Commerce
DRM18	Paper - 1.8 Research Methodology	DRM28	2.8 Project Work (No Viva Voce)/ EMSB(Entrepreneurship and Management of Small Business)
**Course Code : 168 M.A. Hindi**
	Eligibility - B.A., part I & II with Tamil, English, Hindi with Praveen Pass from DBHP Sabha or PG Diploma in Hindi Pass from MSU **I Year**		
DHH11	Paper - 1.1 History of Modern Hindi Literature		**II Year**
		DHH21	Paper - 2.1 Principles of Translation
DHH12	Paper 1.2 - Ancient and Medival Poems	DHH22	Paper - 2.2 Functional Hindi
DHH13	Paper 1.3 - Novel and Drama	DHH23	Paper - 2.3 Translation of Science & Technology
DHH14	Paper 1.4 - Literary Criticism		
		DHH24	Paper - 2.4 Translation of Hindi Literature
**Course Code : 169 M.A. Christian Studies**
	Eligibility - Any BachelorDegree **I Year** Christianity : A Historical overview The Holy Bible God in Christianity Mary, an Ecumenical reading		**II Year** Sacramental Theology : Ecumenical Perspective Fundamentals of Moral Theology Reformation and Renewal Laws in the Church
**Course Code : 170 M.A. Islamic Studies**
	Eligibility : Any Degree or its equvalent or Graduates of Arabic Islamics **I Year** 1.1 Sciences of Hadeeth (Prophetic Narrations) 1.2 Islamic Jurisprudence 1.3 Arabic Language 1.4 Principles of Islamic Morals and the Methodology of Propagating		**II Year** 2.1 Islamic Civilization and Contemporary Muslim World 2.2 Quranic Sciences 2.3 Legal Maxims and objectives of Islamic legislation (Shariah) 2.4 Comparative Study of Religions and Muslim sects

MANONMANIAM SUNDARANAR UNIVERSITY, TIRUNELVELI

DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

UG I Year Fee Structure for the Academic Year 2014 – 15 and onwards

Sl. No.	Course	Tuition Fee Rs.	Fee related to Examination					Fee for Course Completion Certificate Rs.	Total Fee Rs.
			Cost of Exam. Appl. Rs.	Fee Per paper / Practical / Project Rs.	Fee for Marks Statement Rs.	Total Fee Rs.			
1.	All B.A. Courses (Except B.Litt & Oriental Title in Afzal -ul-ulama (Arabic)	2300	25	56 x 5 = 280	45	350		100	2750
2.	B.B.A	2300	25	56 x 5 = 280	45	350		100	2750
3.	B.B.M Oriental Title in Afzal -ul-ulama (Arabic)	2300	25	56 x 6 = 336	45	406		100	2806
4.	B.Litt.	2300	25	66 x 5 = 330	45	400		100	2800
5.	B.Sc., (Lab Courses) B.Sc., Gen Group - I, B.Sc., Gen. Group - II B.Sc., Physics & Chemistry	4500	25	56 x 5 = 280	45	450		100	5050
6.	B.Sc., (Without Lab Courses) Maths & Psychology	3500	25	56 x 5 = 280	45	350		100	3950

DD&CE, M.S.University

S.No.	Course						
7.	B.Sc Yoga for Human Excellence	3500	25	56 x 6 = 336	45	406	100	4006
8.	B.Com.	2300	25	56 x 5 = 280	45	350	100	2750
9.	BCA	6000	25	56 x 4 = 224 61 x 2 = 122	45	416	100	6516
10.	BCA (L.E)	6000	25	56 x 11 = 616 61 x 4 = 244	45	930	100	7030
11.	B.L.I.Sc.	3500	25	116 x 6 = 696 116 x 2 = 232	45	998	100	4598

✛ If application for admission downloaded from the website, an additional amount of Rs. 200/- shall be inculded in the total fee.

✛ The TDS amount for centre share of 35% shall be remitted separetely.

DD&CE, M.S.University

P.G. I Year Fee Structure for the Academic Year 2014 - 15 and onwards

Sl. No.	Course	Tuition Fee Rs.	Fee related to Examination				Fee for Course Completion Certificate Rs.	Total Fee Rs.
			Cost of Exam. Appl. Rs.	Fee Per paper / Practical / Project Rs.	Fee for Marks Statement Rs.	Total Fee Rs.		
1.	All M.A. Courses	3000	25	106 x 4 = 424	45	494	100	3594
2.	M.Sc. Maths/ Psychology /Yoga for Human Excellence	2750	25	106 x 5 = 530	45	600	100	3450
3.	M.Sc. Physics	9750	25	106 x 6 = 636 231 x 1 = 231 236 x 1 = 236	45	1103	100	11023
4.	M.Sc. Chemistry	13500	25	106 x 4 = 424 261 x 1 = 261	45	755	100	14355
5.	M.Sc. Environmental Sciences	11500	25	106 x 4 = 424 206 x 1 = 206	45	700	100	12300
6.	M.Sc. (ST & M)	9500	25	231 x 8= 1848 236 x 2 = 472	45	2390	100	11990
7.	MCA	12000	25	231 x 8= 1848 236 x 2 = 472	45	2390	100	14490
8.	MCA (L.E)	12000	25	231 x 16 = 3696 236 x 4 = 944	45	4710	100	16810
9.	M.Com.	2750	25	106 x 4 = 424	45	494	100	3344
10.	MBA	9500	25	341 x 8 = 2728	45	2798	100	12398
11.	M.L.I.Sc.,	4500	25	106 x 8 = 848	45	918	100	5518

✛ If application for admission downloaded form the website, an additional amount of Rs. 200/- shall be inculded in the total fee.

✛ The TDS amount for centre share of 35% shall be remitted separetely.

Diploma & Certificate Course Fee Structure for the Academic Year 2014 - 15 and onwards

Sl. No.	Course	Tuition Fee Rs.	Fee related to Examination				Fee for Course Completion Certificate Rs.	Total Fee Rs.
			Cost of Exam. Appl. Rs.	Fee Per paper / Practical / Project Rs.	Fee for Marks Statement Rs.	Total Fee Rs.		
1.	PGDCA	5500	25	106 x 8 = 848 226 x 2 = 452	45	1370	100	6970
2.	Diploma in Yoga for Human Excellence	1355	25	56 x 6 = 336	45	406	100	1861
3.	Certificate Courses in Yoga for Human Excellence / Library Science	1050	25	56 x 3 = 168	45	238	100	1388

✛ If application for admission downloaded form the website, an additional amount of Rs. 200/- shall be inculded in the total fee.

✛ The TDS amount for centre share of 35% shall be remitted separetely.

MISCELLANEOUS FEE

(i)   Fee for Condonation of Break (per Year)   Rs.   200   (for those who have discontinued the course in DD&CE)

(ii)   Fee for Re-admission within the State
(Exemption Fee + Readmission Fee + E.R.Fee)

	II Year	III Year
UG	Rs. 1650	Rs. 1675
PG	Rs. 1675	Rs. 1675

(iii)   Readmitted candidates in second year or third year should pay the fee for study material for the previous years as mentioned below in full along with current year tuition & other fees.

       for U.G.   Rs.   100   per paper

       for P.G.   Rs.   150   per paper

(iv)   Duplicate Identity Card   Rs.   350   (if necessary)

(v)   Change of Address / Bonafide /   Rs.   200   (if necessary)
Medium of Instruction / Equivalency Certificates

(vi)   Change of Centre / Medium / Course   Rs.   600   (if necessary)

(vii)   Penalty   Rs.   100   if tuition fee paid within a month after the due date.

        Penalty   Rs.   200   if tuition fee paid within one year after the due date

(viii)   Alumni Fee   Rs. 25

PROCEDURE FOR PAYMENT OF FEE

Candidates should remit the tuition fee and other charges in one consolidated Demand Draft drawn in favour of "The Registrar, M.S.University, Tirunelveli" payable at Tirunelveli before the deadline stated in admission intimation. Otherwise a penalty of Rs. 100/- should be paid along with regular fee after the due date.

Payment should not be made in cash.

Name of the candidate, application number or enrolment number, purpose of remittance, name of the study centre and the course of study should be entered at the back side of the Demand Draft

Demand Draft should be taken after the **1st June** for Academic year admissions and **1st January** for the Calendar year admissions.

No correction at the back of DD on name & Enrolment Number of candidate will be permitted.

Acknowledgement card will be given to the students for the payment of tuition fee for reference and record.

Last date for the remittance of tuition fee for II year & III year students

Calendar Year	Academic Year
02 February 02 August (II & III Instalments)	02 August 02 February (II & III Instalments)

INSTRUCTIONS TO FILL UP THE APPLICATION FORM

i.   Candidates should go through the prospectus carefully before filling in the application form. Application should be filled in by the candidate's own hand writting in English or in Tamil only.

ii.   **Passport size photo should be affixed in the application form and in the identity card duly attested by a Gazetted officer**

iii.   Name of the candidate and the address to which communication to be sent should be stated in capital letters. Residential address should be given for communication and not study centre address.

iv.   All the enclosures in column No.10 of the application should be with number and date without fail.

v.   No column of the application should be left blank.

vi.   The fee must be remitted through demand draft / challan SBI - Power Jothi Scheme (DD & CE A/c. No. 32723644765 drawn in favour of **"The Registrar, Manonmaniam Sundaranar University, Tirunelveli"** payable at Tirunelveli, Tamilnadu.

vii.   Admission will be given subject to the eligibility of the candidate.

PROCEDURE FOR ADMISSION

1.   The following Original Certificates with one set of xerox copies attested by a Gazetted Officer should be sent along with the filled in application. `(Original Certificates will be returned after verification & admission)

(a)   Transfer Certificate / Migration Certificate/ Evidence for Date of Birth

(b)   Statement of Marks of qualifying examination / Provisional Certificate / Degree Certificate.

If any malpractice in providing original certificates is found at the time of admission or at a later stage, admission will be cancelled.

2.   The Co-ordinators of the Study Centers in TamilNadu are authorised to verify the genuineness of the original certificates and return them immediately to the students .Original Certificates need not be sent to the University if the application is forwarded through a Study Centre.

3.   The filled in application form along with the necessary certificates and Demand Draft / Challan Should reach the Director on or before the prescribed date by registered post.

4   All correspondence and Communictation should be addressed to the Director, D.D & C.E., M.S.University, Tirunelveli - 627 012.

DISTANCE EDUCATION SYSTEM

TYPE OF ADMISSION

Candidates can apply for either (i) Academic Year admission or (ii) Calendar Year admission.

a) ACADEMIC YEAR ADMISSION

Candidates are admitted during June to December for all Under Graduate / Post Graduate Courses

b) CALENDAR YEAR ADMISSION

Candidates are admitted during January to May for all Under Graduate / Post Graduate Courses

ELIGIBILITY

Candidates who have passed the qualifying examination from any recognised institution or University will be admitted in UG / PG degree courses under Regular System in DD & CE on verification of certificates in original.

SPOT ADMISSION

The candidates will be given spot admission for a course during the week days at the **approved Study Centres** and the **Directorate, University Campus,** Tirunelveli - 627 012 .

ADMISSION BY POST

Applications received by post will be accepted only after verification. Directorate will send intimation of admission to each applicant. Intimation regarding admission and course material will be sent to the students by post within 15 days from the date of receipt of all the certificates and the application form along with the demand draft. Those who do not receive any communication within the time specified may contact the Directorate and represent the matter.

RE - ADMISSION

Candidates who have completed (passed or failed) first year or second year studies in regular colleges distance education of a recognised university and discontinued their studies will be readmitted in second year or third year in the same discipline on verification of the following original certificates obtained from the institution / University last studied.

1. Transfer Certificate, where the student studied last / Migration Certificate / Course Completed Certificate

2. Mark Statement issued by the University / Institution.

Along with current year tuition and other fees, such readmitted candidates should pay the fee for study material for the previous year courses which are not exempted. He/She should appear for examinations for all the non-exempted previous year subjects.

Fee for Study material : For UG : Rs. 100 per Paper / For PG : Rs. 150/- per Paper

IDENTIFICATION CARD

Identification Card will be issued to the candidates after admissions. For getting hall Ticket during examinations and at the time of receiving Mark Statements and other Certificates and during Contact class Programmes the I.D Cards has to be shown. **Hence students are advised to keep it with them till the completion of the course.**

DUPLICATE IDENTITY CARD

If the original Identity Card is lost, duplicate Identity card will be issued on production of a demand draft for Rs. 350/- accompanied by a requisition letter, a recent passport size photograph along with a self addressed and stamped envelope for Rs. 5/-

COURSE COMPLETION CERTIFICATE

On completion of the course, a Course Completion Certificate will be issued by the Directorate in lieu of Transfer Certificate. This can be obtained by sending a Demand Draft for Rs. 100/- in the month of May with a request for the same addressed to the Director.

ENROLMENT NUMBER

Enrolment numbers will be allotted to all the candidates admitted in DD&CE. during admission Number will be used for examination also. The first three digit will represent the year of admission, the next three digits will represent centre code and next three digit will represent course code and the last three digits will represent the serial number of the candidate. Enrolment Number will not be changed during the course of study. Students are advised to write the enrolment number in all correspondence and in Demand Draft (at backside). Any enquiry without mentioning the enrolment number can not be entertained.

STUDY MATERIAL

Study material will be issued to those candidates who have paid the Fee in full at the spot admission centres. No study material will be given for languages like Hindi, Sanskrit, Kannadam, Telugu and optional subjects under Part 1. For second and third year students, study material will be sent immediately after the receipt of tuition fee to their residential address.

STUDY CENTRES

Except students from Tirunelveli, Tuticorin & Kanyakumari districts, all students will be attached to anyone of the Study Centre for the purpose of spot admission, issue of course material, conduct of PCP classes and for getting other relevant information.

CHANGE OF STUDY CENTRE / COURSE / MEDIUM

The students who want to change their study centre / course / medium should submit their requisition letter enclosing a DD for Rs.600/- drawn in favour of "The Registrar; Manonmaniam Sundaranar University" , payable at Tirunelveli along with "No objection Certificate" (NOC) obtained from the Study Centre in which they are studying.

PERSONAL CONTACT PROGRAMME (PCP)

Personal Contact Programme will be conducted for the students for all courses offered through DD&CE for five rounds on Saturdays and Sundays. Classes will be held at the notified centres from 9.00 a.m to 1.00 p.m. and 2.00 p.m. to 4.00 p.m. with a lunch break of 1 hr from 1.00 to 2.00 p.m. Experienced teachers and experts in the respective field will handle the classes.

Students are requested to attend the PCP classes regularly without fail. They are also requested to read the study material before attending the classes so that they can interact and clear their doubts.

Students who are not able to attend the PCP classes at one centre may attend the classes at another centre with prior permission of the Director.

Practical classes for Computer Courses will be conducted on the specified dates at the fixed centres only. Students are expected to attend the classes compulsorily so that they can complete all the practicals within the stipulated period.

In addition, a few more rounds of PCP classes may be arranged in Univeristy centers depending on the enrolment in the region. Students may attend PCP classes in Tirunelveh and other centers.

INSTRUCTIONS FOR ATTENDING THE
PERSONAL CONTACT PROGRAMME CLASSES (PCP)

1. PCP classes are organised only to supplement the course material already provided. Students have to go through the printed course material and make use of PCP classes for interaction with faculty members. **The syllabus prescribed can not be fully covered in PCP classes as in the case of regular colleges.**

2. Students are advised to make their own arrangement for Boarding and Lodging.

3. Students who are not able to attend classes in a PCP centre allotted to them may attend in another centre with the prior approval of the Director.

4. Any change in the P.C.P. programme will be intimated to the students at the venue of the PCP classes .

5. PCP classes will be held from 9.00 a.m. to 1 p.m. and 2.00 to 4.00 p.m.

EXAMINATION   INFORMATION

GENERAL

The University examinations are held twice in a year for all courses in May / December. There is a specimen copy of application form for examination in the prospectus. Hence the students are advised to send filled in exam application form along with examination fee to the controller of Examinations before the dead line as given below. Examination application forms will be sent to the students individually.

MAY EXAMINATION

Without Penalty	20th March
with Penalty	28th March

DECEMBER EXAMINATION

Without Penalty	25th October
with Penalty	3rd November

EXAMINATION CENTRE

Examination centres will be fixed in one or more places in each Region depending upon the strength of the candidates. Respective Study Centre will intimate the venue and the Exam time table individually to students. The students are advised to approach the respective Study Centre for any clarification in this matter.

EXAMINATION RESULTS THROUGH WEBSITE:

Examination results and other informations about the DD & CE may be downloaded by the students from the following website :

www. msuniv.ac.in

RESULTS AND CERTIFICATES

The examination results will be made available in the Information / Study Centres. Final Statement of Marks and Provisional Certificate will be sent to the candidates by **Speed post**.If there is any arrear in payment of fee, the above certificates will not be sent.

CONVOCATION

Normally the annual Convocation is conducted during the month of August / September. For obtaining degree certificate, students should apply to the Controller of Examinations in the prescribed form as given in Annexure III by enclosing the D.D. for the required fee in response to the advertisement given in leading dailies. The certificates will be despatched to the students directly after the convocation.

SPECIAL CONVOCATION

Those who did not apply on account of various reasons and those who wish to obtain convocation certificates without waiting for the next annual convocation, may apply to the Controller of Examinations for special convocation with the required fee.

CORRECTIONS IN CERTIFICATES

For any corrections in Mark Statement or in Provisional Certificate or in Degree Certificate, candidates may contact Controller of Examinations, Manonmaniam Sundaranar University, Tirunelveli along with original mark statement and details of correction to be made with sufficient proof.

GENERAL INSTRUCTIONS

1. The Tuition fee once paid will not be refunded or adjusted under any circumstances.
2. The University has the right to revise the fee without prior notice.
3. Change of course and subject will not be permitted, once the student has attended the PCP class.
4. Any change in address should be intimated with a covering letter, 12 address slips and a Demand Draft for Rs. 100/-
5. Students are instructed to furnish necessary particulars such as Name and Address, Enrolment No. / Register No., Course, year of study, name of the Study Centre etc., in all correspondence. **Letters with incomplete particulars will not be considered for action at our end.**

Example:

P. Lakshmi ; Address ....

Enrolment No.. .... / Register No.. .... / B.Com II Year / Madurai

6. No Transfer Certificate (TC) will be issued on completion of course as original TC is returned after verification at the time of admission.
7. Course Completion certificate will be issued in lieu of Transfer Certificate. The students who wish to obtain the Course Completion Certificate are directed to send their applications with a demand draft for Rs.100/-
8. Whenever the students enclose **Demand Draft for various purposes, they should write their name, Enrolment number and the course details at the back of the D.D.** Overwriting or correction in the Demand Draft will not be accepted.

DD&CE, M.S.University

9. **All payments such as tuition fee, fee for duplicate Identity cards etc. should be paid through a demand draft / Chalan [DD&CE A/c No. 1993], drawn in favour of The Registrar, Manonmaniam Sundaranar University, Tirunelveli - 12, payable at Tirunelveli, Tamil Nadu. No cash payment should be made eit her at the Directorate or in Study Centre.**

10. Examination fee for arrear papers should be paid separately in a single Demand Draft drawn in favour of **The Registrar, Manonmaniam Sundaranar University, Tirunelveli,** payable at Tirunelveli.

11. Directorate has every right to discontinue any course, if minimum number of students have not joined. In such a situation, the entire fee paid by the student will be refunded.

12. **The place of jurisdiction for filing of suit in case of any dispute will be only at Tirunelveli.**

STUDENT SUPPORT SERVICES

GRIEVANCE CELL

A Grievance Cell is functioning in the Directorate of Distance and Continuing Education, Manonmaniam Sundaranar University to redress the grievances of students of Distance Learning Programme.

Students and the public may register their grievances / suggestions either in person or by post with the Deputy Registrar (Grievance Cell). All the complaints / suggestions received will be recorded and steps will be taken to redress the grievance within a time frame. If reply is not received within a reasonable time, the fact may be brought to the notice of the Director, who will attend to it personally.

This facility can also be availed by the students using the website of the University,

www. msuniv.ac.in

email : tvl_distance@sancharnet.in

CAREER GUIDANCE CELL

A Career Guidance and Placement Cell is functioning in DD & CE. Present and past students of the Directorate can make use of the services of the Cell. Students can opt for the following areas for availing career guidance services of the Cell.

1. Placement in Government and semi-Government Organisations
2. Placement in Private Organisations
3. Self-Employment Opportunities including agency business.
4. Social service through NGOs.

The Cell will take all possible steps to conduct as many programmes as possible in each of the above areas in selected study centres. Experts and eminent persons from the fields will be invited to address the students for an hour followed by a question answer session. Periodical training programme would also be organised with the help of Government, Semi-Government organisations and NGOs, wherever possible.

PLACEMENT CELL

This Cell will help the students in the preparation of their resume and the same will be forwarded to the potential employers. Arrangements will be made for the campus recruitment separately for technical and non-technical posts. Though initially this service will be provided at Tirunelveli alone, steps will be made to organise it at various other regional centres.

SCHOLARSHIP

A) Scheduled Caste (Hindu) and Scheduled Tribe candidates who pursue their studies through this Directorate are eligible for reimbursement of all non-refundable fee and also an annual allowance towards purchase of essential / prescribed books. The student should not be working in government / Private sector to avail this scholarship. This prescribed scholarship form and other particulars in this connection can be obtained from the Director, SC/ST Welfare Department of the respective State Governments.

B) Physically and Visually challenged candidates, who satisfy the condition, can avail the State Government Scholarship for Disabled. The prescribed form may be obtained from the District Rehabilitation Officer in the Districts concerned for reimbursement of non-refundable Fee.

SPECIAL COACHING CLASS FOR SC/ST CANDIDATES

Over and above the normal PCP classes, special coaching class for SC/ST candidates will be organised depending upon the need and requirement of the students.

ALUMNI ASSOCIATION

Alumni Association is functioning in DD & CE, Manonmaniam Sundaranar University. All those students who have undergone any course in DD & CE can become a member of the Alumni Association.

MEETINGS

The Association will have atleast one general body meeting in a year in which all members can participate. The date, time and venue of the meeting will be advertised in one or two leading Newspapers and no individual communication will be sent.

ACTIVITIES

The main objectives of the Association is to act as a bridge between the present and the past students. It will also closely associate with the Career Guidance Cell and the Placement Cell in organising and conducting various programmes and chalk out other schemes for the welfare of the needy students.

D.D. & C.E.

UG / PG / Diploma
(Tick the course of study)
Regular / Re-admission
(Tick the nature of Admission)

Name of the Study Centre ....

Application Form, MAY / NOVEMBER 20   EXAMINATIONS

நிறைவு நாள்   :
LAST DATE   :

தண்டத்தொகையின்றி
Without Penalty   : _____
தண்டத்தொகையுடன் ரூ.45/–
With Penalty Rs. 45/-   : _____

குறிப்பு:தண்டத்தொகையுடன் தேர்வுக்கட்டணம்செலுத்துவதற்குரிய குறிப்பிட்ட கடைசி நாளுக்குப்பிறகு செலுத்தப்படும் கட்டணம் ஏற்றுக் கொள்ளப்படமாட்டாது. அதைச் சார்ந்த விண்ணப்பமும் நிராகரிப்படும்.
Note : Examination fees remitted after the last date with penalty will not be accepted. The application will also be summarily rejected.

இந்த விண்ணப்ப படிவத்தை மனுதாரர் தம் கையால் நிரப்ப வேண்டும்.
This application Form should be filled in by the candidate in his/her own handwriting.

புகைப்படம் ஒட்டுமிடம் Space for Photograph புகைப்படத்தின் மேல்பகுதியில் மாணாக்கர் கையொப்பமும் போட்டோவின் கீழ்பகுதியில் மைய ஒருங்கிணைப்பாளர் கையொப்பமும் இருந்திடல் வேண்டும். Candidate should sign on the top of the photo and centre co-ordinator should sign on the bottom of the photo with office seal	Enrolment No. & Year of Admission : சேர்க்கை எண் & சேர்ந்த வருடம் : Register No. : பதிவு எண் : (முதல் முறை தேர்வு எழுதும் மாணாக்கர்கள் நிரப்ப வேண்டாம்) (First appearance candidates need not fill this column)	Name of the Study Centre : படிக்கின்ற மையத்தின் பெயர் : Study Centre Code : படிக்கின்ற மையத்தின் எண் :

தேவையானவற்றை (✔) செய்க.   Tick (✔) the applicable column.

படிப்பு நிலை Course of Study	இளங்கலை /நூலகம் UG / B.Lib.Sci	முதுகலை / கணினிப்படிப்பு PG / Computer	பட்டயம் / முதுநிலைப் பட்டயம் Diploma / PG Diploma	இளம் முனைவர் M.Phil
பாடம் / Subject				

வங்கியின் நிலை Name of the Bank & Place	வரைவோலை எண். DD No.	நாள் Date	தொகை Amount	தேர்வு கட்டணம் விபரம் Exam Fee Particulars Paid
....	....	....	ரூ. / Rs..........	தற்போது எழுதும் தாள்களின் எண்ணிக்கை ....
....	....	....	ரூ. / Rs..........	Total no. of papers appearing now

பதிவாளர் பெயருக்கு எடுக்கப்பட்ட வரைவோலையின் பின்புறம் மாணாக்கர் பெயர், சேர்க்கை எண், பதிவு எண், படிப்பு நிலை ஆகியவற்றை எழுதுக. (வங்கிப் பெறுகைச் சீட்டுக்கள் ஏற்றுக் கொள்ளப்படமாட்டா) Write candidate's name, Enrolment Number, Register No. & Course of Study at the backside of the D.D. Drawn in favour of **THE REGISTRAR, M.S. UNIVERSITY,** Tirunelveli - 627 012 payable at Tirunelveli, Tamilnadu.	விண்ணப்பப் படிவ கட்டணம் Cost of Application Rs.25/ தற்காலிக சான்றிதழ் Provisional Certificate Rs. 105/-

1.	தேர்வு மையத்தின் பெயர் Name of the Examination Centre (Refer Instructions Sl. No.8)							

2.	a. பெயர் (ஆங்கிலத்தில் – பெரிய எழுத்துக்களில்) Name in English (in Block Letters)														

b. தாய்மொழியில் (முதல் எழுத்துக்களுடன்) Name in Mother Tongue (with initials)	

3. **a) Sex** : Male / Female	**b) Community** : SC ST BC MBC OC

4. வீட்டு முகவரி / தொடர்பு முகவரி அஞ்சல் குறியீட்டு தொலைபேசி எண்ணுடன் House Address / Address for Communication with Pincode & Phone No	

5. வயதும், பிறந்த தேதியும் (ஆங்கில ஆண்டில்) Age & Date of Birth (in Christian Era)	

6. தொடர்ந்து படிக்க முடியாமல் இடையில் நிறுத்தி மீண்டும் தொடர்ந்திருந்தால் அது பற்றிய விபரம் தெரிவிக்கவும் Was there any **BREAK OF STUDY** in Previous Year? If so, give details	

7.   கடைசியாக தேர்வு எழுதிய மாதம் / ஆண்டு
        Month & Year of Last appearance   : ....

        தேர்வுப் பதிவு எண் / Examination Register No : ....

        தேர்வு மையம் / Exam Centre   : ....

8.   தற்போது தேர்வு எழுதும் பாடங்களும் (நடப்பு/நிலுவை) பாடக்குறியீடுகளும்
        State clearly the Paper / Papers (both current & arrears) for which the candidate is appearing
        now, with subject codes.

முதலாம் ஆண்டு / FIRST YEAR

வ. எண் Sl. No.	தேர்வுத்தாள் குறியீடு Subject Code	தேர்வுத்தாளின் பெயர் Name of the Paper
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

இரண்டாம் ஆண்டு / SECOND YEAR		
வ. எண் Sl. No.	தேர்வுத்தாள் குறியீடு Subject Code	தேர்வுத்தாளின் பெயர் Name of the Paper
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

மூன்றாம் ஆண்டு / THIRD YEAR		
வ. எண் Sl. No.	தேர்வுத்தாள் குறியீடு Subject Code	தேர்வுத்தாளின் பெயர் Name of the Paper
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Total No. of Papers / மொத்த தாள்களின் எண்ணிக்கை

9. எந்தத் தேர்வின் போதும், தவறு புரிந்துள்ளீரா? Have you committed any MALPRACTICE in any Exam?	:	ஆம் / இல்லை
	:	Yes / No
10. ஆம் எனில் தேர்வு எழுதிய மாதம் ஆண்டு If so, mention Month & Year of Exam மீண்டும் தேர்வு எழுத எப்பொழுது அனுமதிக்கப்பட்டீர் ? When permitted to appear again?	: .... :	

மேலே குறிப்பிட்டுள்ள அனைத்து விபரங்களும் உண்மையென உறுதி அளிக்கிறேன்.

I declare that the above particulars given by me are true to the best of my knowledge.

நாள் / Date   :

இடம் / Station :

விண்ணப்பதாரரின் கையொப்பம்
Signature of the Candidate

ADDRESS FOR COMMUNICATION

Enrol.No : Reg. No. : Name : Address : Pin code : Phone (R) :	Enrol.No : Reg. No. : Name : Address : Pin code : Phone (R) :
Enrol.No : Reg. No. : Name : Address : Pin code : Phone (R) :	Enrol.No : Reg. No. : Name : Address : Pin code : Phone (R) :

ஆளறிச் சான்றிதழ் / நுழைவுச்சீட்டு / Identification Certificate / Hall Ticket

இளங்கலை/முதுகலை/இளம் முனைவர்/பட்டயப் படிப்புகள் – தேர்வுகள் – மே/நவம்பர் 20

U.G./P.G./Diploma Courses- Examinations - May/November 20

Candidate should furnish all details in his/her own handwriting except for S.L.No. 5 & 11

புகைப்படம் ஒட்டுமிடம் Space for Photograph புகைப்படத்தின் மேல்பகுதியில் மாணாக்கர் கையொப்பமும் போட்டோவின் கீழ்பகுதியில் மைய ஒருங்கிணைப்பாளர் கையொப்பமும் இருந்திடல் வேண்டும். Candidate should sign on the top of the photo and centre co-ordinator should sign on the bottom of the photo with office seal.	படிப்பு மையத்தின் பெயர் : Name of the Study Centre :	
	படிப்பின் பெயர் : Name of the Course :	
	பதிவு எண் : Register Number :	
	தேர்வு மையத்தின் பெயர் : Name of the Exam. Centre :	

மாணாக்கர் பெயர் : Name of the Candidate :	
தேர்வு வருடம்/மாதம் : Year & Month of Exam :	

இந்தத் தேர்வில் எழுதவிருக்கும் பாடங்கள் / Subjects to be appeared for this Examination :

தேர்வுத் தாள் குறியீடு :			Sub Code :		

மே/நவம்பர் தேர்வுகளில் எழுதும் திரு/செல்வி/ திருமதி . _____ என்பவர் நான் அறிந்தவர் என்றும் அன்னாரது கையெழுத்து என்னால் உறுதி செய்யப்பட்டது என்றும் இதன் மூலம் சான்றளிக்கிறேன். மேலும் மாணாக்கரது புகைப்படமும் என்னால் உறுதியளிக்கப்படுகிறது.

This is to certify that Thiru/Selvi/Tmt._____ appearing for the above Degree Examination in May 200   / November 200   is known to me and his / her signature given below is attested by me. It is also certified that the photo of the candidate is attested by me.

மாணாக்கரின் கையெழுத்து :   ஒருங்கிணைப்பாளர் கையொப்பம் அலுவலக முத்திரையுடன்

Signature of the Candidate :   Signature of the Co-ordinator with Office Seal

இடம் & தேதி :

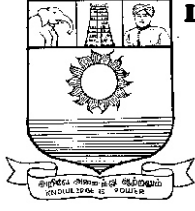Station & Date :   CONTROLLER OF EXAMINATIONS

குறிப்புகள் / Instructions to candidates

1. மாணாக்கர்கள் தங்களுடைய சொந்தக் கையெழுத்தில் இந்த ஆளறிச் சான்றிதழ் / நுழைவுச் சீட்டில் கேட்டுள்ள அனைத்துத் தகவல்களும் நிரப்பப்பட வேண்டும்.
Candidate should furnish all details in the columns provided in this Identification Certificate / Hall Ticket in his / her own handwriting.

2. ஆளறிச் சான்றிதழும் நுழைவுச் சீட்டும் முறைப்படி மாணாக்கர்களால் நிரப்பப்பட்ட பின் மைய ஒருங்கிணைப்பாளர்களின் ஒப்பத்துடன் அனுப்பப்பட வேண்டும்.
This Identification certificate / Hall ticket should be countersigned by the Co-ordinator of the concerned Study Centre and returned to the CONTROLLER OF EXAMINATIONS.

3. மாணாக்கர்களுக்கென்று வேறு நுழைவுச் சீட்டு எதுவும் தனியே அனுப்பப்படமாட்டாது.
No separate Hall Ticket will be issued to the candidate.

4. மாணாக்கர்கள் தேர்வு எழுத வரும்போது இந்த ஆளறிச் சான்றிதழ் / நுழைவுச் சீட்டை தேர்வுக் கண்காணிப்பாளரிடம் காண்பிக்க வேண்டும்.
The candidate should bring the Identification certificate / Hall Ticket while appearing the examinations for verification by the Invigilator.

5. தேர்வுக் கண்காணிப்பாளரிடம் இதை காண்பிக்க இயலவில்லை எனில் அந்த மாணாக்கர் தேர்வு எழுத அனுமதிக்கப்பட மாட்டார்.
Without producing this Identification certificate / Hall Ticket the candidate will not be permitted to write the examinations.

6. இந்த ஆளறிச்சான்றிதழில் / நுழைவுச் சீட்டில் ஏதேனும் தவறான தகவல் மாணாக்கரால் தெரிவிக்கப்பட்டிருந்தால் அதைத் தேர்வுகள் துவங்குவதற்கு முன் தேர்வாணையர் அலுவலகத்திற்கு நேரில் வந்து திருத்தம் செய்து கொள்ளவும்.
If any discrepancy found in the Identification certificate / Hall Ticket, the candidate is directed to contact the Controller of Examinations, M.S. University, Tirunelveli - 627 012 immediately for correction.

7. இந்த ஆளறிச்சான்றிதழ் / நுழைவுச் சீட்டினை மாணாக்கர்களது வீட்டு முகவரிக்கு அனுப்பும் பொருட்டு தங்களது வீட்டு முகவரியைத் தெளிவாக எழுத வேண்டும்.
Candidates should write his / her residential address clearly for posting this Hall Ticket directly to his / her house.

8. மாணாக்கர்களால் முகவரி தெளிவாகக் குறிப்பிடப்படாமல், அதன் பொருட்டு நுழைவுச் சீட்டு கிடைக்கப் பெறவில்லை எனில் அதற்குப் பல்கலைக்கழகம் பொறுப்பல்ல.
The University is not held responsible for the failure in receiving the Identification Certificate / Hall Ticket by the candidate because of wrong mailing address.

9. தொலைநெறித் தொடர்கல்வி முறையில் பயிலும் மாணவர்கள் தேர்வு முடிவுகளையும், தொலைநெறி கல்வி முறையில் இன்ன பிற தகவல்களையும் பின்வரும் இணையதளம் மூலம் அறியலாம்.
www. msuniversity.org.in.
The Candidates studied through the D.D. & C.E. Programme can download the results & other informations from the following website : www.msuniversity.org.in

10. மாணவர்கள் அவர்தம் முகவரியை கீழே குறிப்பிட்டுள்ள (11 ஆம் எண்ணில்) அதற்குரிய வெற்றிடத்தில் அன்னாரின் பெயருடன் முழு முகவரியையும், தொலைபேசி எண்ணையும் தவறாமல் குறிப்பிட்டு எழுதவும்.
The Candidate should furnish his / her complete address in English along with the name and telephone number without fail at the space provided in the address for communication (Sl. No. 11)

Address for Communication (In Capital Letters)

To

Pin -------------------------Telephone No. --------------------------------

விளக்கக் குறிப்புகள் / Instructions

1. இவ்விண்ணப்பத்துடன் இணைக்கப்பட்டுள்ள ஆளறிச் சான்றிதழ் / நுழைவுச் சீட்டினை, மாணவர்கள் முழுமையாக பூர்த்தி செய்து அனுப்ப வேண்டும். பிழையின்றி பூர்த்தி செய்து அனுப்பப்படும் ஆளறிச் சான்றிதழ் / நுழைவுச் சீட்டு பல்கலைக்கழகத்தால் சரிபார்க்கப்பட்டு, தேர்வாணையரால் கையொப்பம் இடப்பட்டு தேர்வுகள் துவங்குமுன் மாணவர்களின் வீட்டு முகவரிக்கு அனுப்பி வைக்கப்படும். பல்கலைக்கழகம் அவ்வாறு அனுப்பும்போது, ஏதேனும் காரணத்தால் ஆளறிச் சான்றிதழ் / நுழைவுச் சீட்டு தேர்வுக்கு முன் கிடைக்கப் பெறாவிட்டாலோ அல்லது தபால் தாமதமாக கிடைக்கப் பெற்றாலோ, மாணவர்கள் தாங்கள் மேற்படி தேர்வுக்குப் பணம் செலுத்தியதற்கான வங்கிச் சீட்டை, முதன்மைத் தேர்வு கண்காணிப்பாளரிடம் ஆதாரமாக காண்பித்தால் தேர்வு எழுத அனுமதிக்கப்படுவார்கள். அந்த ஆதாரத்தினை தேர்வு எழுத அனுமதி கோரும் விண்ணப்பக் கடிதத்துடன், முதன்மை தேர்வு கண்காணிப்பாளரின் கையொப்பம் பெற்று தேர்வு ஆணையாளருக்கு உடனடியாக அனுப்பி வைக்கவும். அவ்வாறு அனுப்பப்படவில்லையெனில், மாணாக்கரின் தேர்வு முடிவுகள் அறிவிக்கப்பட மாட்டாது.

   The Candidates should fill all the column in the enclosed Identification Certificate / Hall Ticket in his / her own handwriting in Capital Letters properly. The same will be scrutinized by the University and send directly to the residence of the candidate after affixing the Controller of Examinations signature. If there is any delay in getting the Identification Certificate / Hall Ticket due to any postal delay or any other reasons, the candidates are permitted to appear for the Examination by the Chief Superintendent of concerned Exam Centre only after producing the copy of the Bank Chalan to the evidence for the payment of exam fees. Such candidates should send a requisition letter to appear for examination alongwith a copy of the counter foil of the Bank Challan for having paid exam fee within the due date forwarded by the Chief Superintendent of the examination centre to the office of Controller of Examination immediately, failing which, the result will not be released.

2. விண்ணாப்ப படிவங்களின் விலை, தேர்வு எழுதும் பாடங்கள் ஆகியவற்றின் கட்டணங்கள் அனைத்திற்கும் பதிவாளர், **மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம், திருநெல்வேலி,** தமிழ்நாடு என்ற பெயரில் ஒரே வங்கி வரைவோலையாகப் பெற வேண்டும்.

   All the fees mentioned above including the cost of application should be paid through ONE DEMAND DRAFT drawn in favour of **THE REGISTRAR, MANONMANIAM SUNDARANAR UNIVERSITY** payable at **TIRUNELVELI, TAMILNADU.**

3. விண்ணப்பப் படிவம் உரிய கேட்பு வரைவோலையுடன் தேர்வாணையர், மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம், அபிசேகப்பட்டி, திருநெல்வேலி – 627 012 என்ற விலாசத்திற்கு பதிவு அஞ்சலில் அனுப்புதல் வேண்டும்.

   Candidates should forward the application to the **CONTROLLER OF EXAMINATIONS, MANONMANIAM SUNDARANAR UNIVERSITY, ABISHEKAPATTI, TIRUNELVELI - 627 012, TAMIL NADU** by registered post only.

4. இறுதியாண்டு மாணவர்கள், தற்காலிக சான்றிதழுக்குரிய கட்டணத் தொகையும் தேர்வுக் கட்டணத் தொகையுடன் சேர்த்து செலுத்த வேண்டும்.

   Final year candidates should pay the Provisional Certificate fee along with the examination fee.

5. ஒரு முறை செலுத்திய எந்தக் கட்டணமும் எந்தச் சூழ்நிலையிலும் திரும்ப வழங்கப்படமாட்டாது. அடுத்து வரும் தேர்வுக்குச் சரி செய்யவும் இயலாது.

   The fee once paid will not be refunded under any circumstances or adjusted towards subsequent examinations.

6.   குறிப்பிட்ட கடைசி நாளுக்குப் பிறகு பெறப்படும் விண்ணப்பங்கள் நிராகரிக்கப்படும்.

    Application received AFTER the prescribed last date will be summarily REJECTED.

7.   தேர்வு மையம் எக்காரணத்தை முன்னிட்டும் மாற்றப்படமாட்டாது.

    Change of Examination Centre will not be granted.

8.   விண்ணப்பப் படிவத்துடன் கடைசியாக எழுதிய தேர்வின் மதிப்பெண் பட்டியலின் நகல் இணைக்க வேண்டும்.

    Xerox copy of the previous Exam Mark Statement should be enclosed along with Examination Application.

9.   (a)   முதலாம் ஆண்டு மாணவர்கள் தங்கள் பெயர்களை சரிபார்க்கும் பொருட்டு தேர்வு விண்ணப்பத்துடன் தங்கள் முந்தைய தகுதித் தேர்விற்கான மேல்நிலைப்பள்ளித் தேர்வு மதிப்பெண் பட்டியல், இளங்கலை, இளம் அறிவியல் மதிப்பெண் பட்டியலின் நகலை இணைக்க வேண்டும்.

       First year Candidates (Fresh Candidates) should enclose the attested xerox copy of the Mark Statement of previous qualifying examinations (Higher Secondary Mark Statement, UG degree Mark Statement) for Verification of name.

   (b)   இதற்கு முன்னர் படித்த பட்டப்படிப்பில் இருந்து பாதியில் விலகி இப்பல்கலைக்கழகத்தில் புதிதாக பதிவு செய்யும் மாணவர்கள் முன்பு படித்து பாதியில் விலகிய படிப்பிற்கான சான்றிதழ் நகலை கண்டிப்பாக இணைக்க வேண்டும்.

       The Candidates who discontinued from any other UG/PG Degree Courses has to produce a copy of the Final Mark Statement received from the previous Institution.

   (c)   **தேர்வு கட்டணம் இல்லாத மாணவர்களும் தேர்வு விண்ணப்பபடிவத்தை தேர்வுக்கட்டுப்பாட்டு அதிகாரி அலுவலகத்தகவலுக்காக கண்டிப்பாக பூர்த்தி செய்து அனுப்ப வேண்டும்.**

       Candidates who need not pay examination fee should also fill up and send the Examination application for the record purpose at the Controller of Examination office

Grievance Form

MANONMANIAM SUNDARANAR UNIVERSITY
DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION

Enrolment No.: _____ Register No.

Course : _____ I / II / III year   Study Centre _____

Name :

Address

Pincode

Phone :

Cell   :

Grievances in brief :

Date :

Signature of student

To be filled in by the Office

Grievance No.   Date of Reciept :

Acknowledgement sent on ....

Action taken on ....